

Licensing and Regulatory Committee



St Edmundsbury
BOROUGH COUNCIL

Title of Report:	Work Programme Update	
Report No:	LIC/SE/17/008	
Report to and date:	Licensing and Regulatory Committee	20 June 2017
Lead officer:	Peter Gudde Service Manager – Environmental Health Services Tel: 01284 757042 Email: peter.gudde@westsuffolk.gov.uk	
Purpose of report:	To update the Committee on the current status of its work programme of items for consideration (Appendix 1).	
Recommendation:	Licensing and Regulatory Committee: That, Members <u>note</u> the current status of the work programme and the items expected to be brought to the Committee and <u>agree</u> an allocation of Committee Members to participate in the development of policies in the work programme.	
Key Decision: <i>(Check the appropriate box and delete all those that do not apply.)</i>	<i>Is this a Key Decision and, if so, under which definition?</i> Yes, it is a Key Decision - <input type="checkbox"/> No, it is not a Key Decision - <input checked="" type="checkbox"/>	
Documents attached:	Appendix 1 –Work Programme	

1. Key issues and reasons for recommendations

1.1 Work Programme

- 1.1.1 A rolling work programme, whereby the planned work for the Committee is set out and members are asked to support and to participate, is attached at **Appendix 1** for information. Options for support and participation include commenting on proposals as they are being developed, sitting on task and finish groups and debating draft proposals and then making recommendations for consideration by the appropriate decision-making committee.
- 1.1.2 The work programme leaves space for areas for new work to be added during the year following approval by the Chair of the Committee in consultation with the Portfolio Holder for Planning and Regulatory Services.
- 1.1.3 Members are asked to note the current content of the work programme for and are invited to participate in specifically tabled activities.

Licensing and Regulatory Committee Work Programme (St Edmundsbury Borough Council)

The Committee has a work programme set out below, whereby the planned work for the Committee is set out and members are asked to support and to participate.

The work programme leaves space for areas for new work to be added following approval by the Chair of the Committee in consultation with the Portfolio Holder for Planning and Regulatory Services.

Description	Lead Member	Details
31 October 2017		
Proposals for Hackney fees	Portfolio Holder for Planning & Regulatory Services	To consider options for Hackney fees in order to approve preferred proposals for stakeholder consultation.
Cumulative Impact Policy – Bury St Edmunds town centre	Portfolio Holder for Planning & Regulatory Services	To consider the findings of the consultation on proposals to revise the Cumulative Impact Policy for Bury St Edmunds town centre and make recommendations to Cabinet.
Street vending and trading policy	Portfolio Holder for Planning & Regulatory Services	To set out the preparatory arrangements for developing the development of a West Suffolk policy for regulating street vending and trading.
2017 Air Quality Annual Status Report (ASR)	Portfolio Holder for Planning & Regulatory Services	To receive the Council's annual status report in respect of Local Air Quality Management.
Work Programme Update	Chairman of Licensing & Regulatory Committee	To receive updates for work to be included on the Work Programme and receive requests for items to be considered for future inclusion subject to approval by the Committee Chair in consultation with the Portfolio Holder for Planning & Regulatory Services. To appoint membership of task and finish groups, as appropriate.

Description	Lead Member	Details
23 January 2018		
Street vending and trading policy	Portfolio Holder for Planning & Regulatory Services	To consider the findings of the consultation on proposals to revise the street vending and trading policy and make recommendations to Cabinet.
Proposals for Hackney fees	Portfolio Holder for Planning & Regulatory Services	To approve Hackney fees following stakeholder consultation.
West Suffolk Licensing Policy Framework: Joint Policies and Strategies on Licensing and Regulatory Responsibilities and Functions	Portfolio Holder for Planning & Regulatory Services	To set out the preparatory arrangements for developing an overarching framework for licensing policies.
Work Programme Update	Chairman of Overview and Scrutiny	To receive updates for work to be included on the Work Programme and receive requests for items to be considered for future inclusion subject to approval by the Committee Chair in consultation with the Portfolio Holder of Planning & Regulatory Services. To appoint membership of task and finish groups, as appropriate.